

# Expedited Certificate Order Form

If you would like your certificate expedited, please complete and return this form and we will FedEx the certificate to you with tracking. **Fee for this service is \$85.00 USD.**

First (Given) Name \_\_\_\_\_ Last (Family) Name \_\_\_\_\_

AVIXA Member ID (If known) \_\_\_\_\_

Address you would like the certificate sent to:

**You must provide a physical address. FedEx will not deliver to post office boxes.**

Address 1 \_\_\_\_\_

Address 2 \_\_\_\_\_

City \_\_\_\_\_ ZIP/Postal Code \_\_\_\_\_

State/Province \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ FAX \_\_\_\_\_ Email \_\_\_\_\_

For credit card purchases, please email your application to [certification@avixa.org](mailto:certification@avixa.org) or processing. Once your application has been received and approved, you will receive an email from [certification@avixa.org](mailto:certification@avixa.org) that will contain a personalized payment link to AVIXA's secured payment portal. AVIXA does not accept credit card numbers via email, all credit card transactions must be completed online using our secured payment portal.

Mail, fax, or email this form to:  
AVIXA, Attn. Certification Office  
11242 Waples Mill Rd., Suite 200, Fairfax, VA 22030  
1.800.659.7469 or +1.703.273.7200  
+1.703.991.8259 Fax  
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